**XI STD**

**INFORMATION TECHNOLOGY(I.T) AFTERNOON SECTION**

**I-UNIT TEST QUESTION BANK**

**Q1. Fill in the blanks/Multiple choice Single correct answer.**

1. \_\_\_\_\_\_\_ refers to the creation, gathering, processing, storage and delivery of information.

2. \_\_\_\_\_\_\_ is a group of interdependent items that interact regularly to perform a task.

3. \_\_\_\_\_\_\_ refers to the hardware and software components that run a computer or computers.

4. \_\_\_\_\_\_\_ can be viewed as a work system where all activities are devoted to different types of

 digital processing.

5. \_\_\_\_\_\_\_ are any facts, numbers or text that can be processed by a computer.

6. All data in computers based on digital electronics, is represented as \_\_\_\_\_\_\_ on the lowest level.

7. A group of 4 bits is known as a \_\_\_\_\_\_\_.

8. A group of 8 bits is known as a \_\_\_\_\_\_\_.

9. A group of more than 8 bits is known as a \_\_\_\_\_\_\_.

10.\_\_\_\_\_\_\_ is a whole number that has no fractional part.

11.\_\_\_\_\_\_\_ data type is having two values True/False.

12.\_\_\_\_\_\_\_ data type is used to store readable text.

13.\_\_\_\_\_\_\_ number is a data type with a decimal point.

14.\_\_\_\_\_\_\_ is data that has been processed in a such a way as to be meaningful to the person who

 receives it.

15.\_\_\_\_\_\_\_ is a collection of computer programs and related data that instructs a computer what to

 do and how to do it.

16.\_\_\_\_\_\_\_ software has direct control and access to your computer hardware and memory

 locations.

17.Operating System is the main example for \_\_\_\_\_\_\_ software.

18.\_\_\_\_\_\_\_ software runs under system software and are made to do specific task.

19.A personal computer made up of multiple physical components of computer hardware, upon

 which we can install system software called an \_\_\_\_\_\_\_.

20.\_\_\_\_\_\_\_ in the computer world refers to the physical components that make up a computer

 system.

21.A \_\_\_\_\_\_\_ is a programmable machine designed to sequentially and automatically carry out

 a sequence of arithmetic or logical operations.

22.\_\_\_\_\_\_\_ accepts the instruction and data from the outside world.

23.\_\_\_\_\_\_\_ is the heart of the computer system.

24.\_\_\_\_\_\_\_ converts the result in machine readable form into human acceptable form.

25.\_\_\_\_\_\_\_ performs all arithmetic operations and logic operations.

26.\_\_\_\_\_\_\_ is used to design the products.

27.CAD stands for \_\_\_\_\_\_\_.

28.A \_\_\_\_\_\_\_ is a small computer on a single integrated circuit containing a processor core,

 memory and programmable input/output peripherals.

29.Microcontrollers are designed for \_\_\_\_\_\_\_ applications.

30.SoC stands for \_\_\_\_\_\_\_.

31.\_\_\_\_\_\_\_ is a software or program that manipulates the text.

32.To Save a document, we can use the shortcut key \_\_\_\_\_\_\_.

33.The default orientation of the document is \_\_\_\_\_\_\_.

34.To copy the selected text to the clipboard \_\_\_\_\_\_\_ shortcut key is used.

35.To move the selected text or graphics to the clipboard \_\_\_\_\_\_\_ shortcut key is used.

36.To paste clipboard contents into a document \_\_\_\_\_\_\_ shortcut key is used.

37.\_\_\_\_\_\_\_ function key is used check the Spelling and Grammer of the document.

38.The file extension of Microsoft Word 2007 is \_\_\_\_\_\_\_.

39.\_\_\_\_\_\_\_ is used to send documents to many customers on his addresses and also used to create

 labels, from entries in data sources.

40.\_\_\_\_\_\_\_ option is used to change selected text into upper case, toggle case, title case, lower case

 format.

41.A group of worksheets is known as a \_\_\_\_\_\_\_.

42.File extension for Excel 2007 is \_\_\_\_\_\_\_.

43.Total number of rows in a worksheet is \_\_\_\_\_\_\_.

44.Spreadsheet is also known as \_\_\_\_\_\_\_.

45.\_\_\_\_\_\_\_ is the shortcut key to cancel the previous process.

46.\_\_\_\_\_\_\_ is a sheet made up of rows and columns.

47.CAM stands for \_\_\_\_\_\_\_.

48.\_\_\_\_\_\_\_ is used in the design of tools and machinery and in the drafting and design of all types

 of buildings from small residential types to largest commercial and industrial structures.

49.\_\_\_\_\_\_\_ is the computer equivalent of a paper ledger sheet.

50.In Worksheets, each box in the grid is called a \_\_\_\_\_\_\_.

51.To make entering a particular sequence of data easier, you can create a \_\_\_\_\_\_\_ series.

52.Keyboard shortcut for moving the paragraph up is \_\_\_\_\_\_\_.

53.To increase or decrease the line space between two lines of a selected paragraph, select \_\_\_\_\_\_\_ option.

54.\_\_\_\_\_\_\_ creates a series that produces the same results as dragging the fill handle.

55.Excel formula begins with \_\_\_\_\_\_\_ sign.

**Q2. Multiple choice TWO correct answers.**

1. \_\_\_\_\_\_\_ and \_\_\_\_\_\_\_ are the types of software.

2. \_\_\_\_\_\_\_ and \_\_\_\_\_\_\_ are the page orientation.

3. \_\_\_\_\_\_\_ and \_\_\_\_\_\_\_ are programming language data types.

**Q3. Multiple choice THREE correct answers.**

1. \_\_\_\_\_\_\_ ,\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_ are examples of System software.

2. \_\_\_\_\_\_\_ ,\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_ are examples of Application software.

3. \_\_\_\_\_\_\_ ,\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_ are examples of Input unit.

4. \_\_\_\_\_\_\_ ,\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_ are examples of Output unit.

5. \_\_\_\_\_\_\_ ,\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_ are alignment options for a paragraph in MS Word.